

As a strategic Human Resources partner with Departments & Agencies, the Division of Personnel works collaboratively to establish a workforce of excellence; while re-positioning the Government of the Virgin Islands as an employer of choice.

In the U.S. Virgin Islands, there are several types of leave available to employees. Annual Leave. Government employees and many private sector employees are entitled to 26 days of paid annual leave each year, excluding Sundays and holidays. Unused leave can accumulate up to a maximum of 60 days. Sick Leave

Contact Us. Division of Personnel - STT [information@dop.vi.gov](mailto:information@dop.vi.gov) 340-774-8588 (Phone) 340-714-5040 (Fax) 3438 Kronprindsens Gade 3rd Floor GERS Bldg St. Thomas, Virgin Islands 00802 Hours of Operation 8am - 5pm, Mon - Fri. Division of Personnel - STX [information@dop.vi.gov](mailto:information@dop.vi.gov) 340-718-8588 (Phone) 3009 Orange Grove Shopping Center Suite 6, 7 & 8

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GVI employees should utilize the Employee Self Service (ESS) for copies of W2's and paycheck advices by logging on to <https://usvi.munisselfservice> . For ESS password resets, contact [dophelpdesk@dop.vi.gov](mailto:dophelpdesk@dop.vi.gov) or call 340-714-5049. Inquiries for W2s can be directed to the Payroll Division: [grace.fahie@dof.vi.gov](mailto:grace.fahie@dof.vi.gov) or 340-774-4750 x 2252

The Division of Personnel (DOP) helpdesk provides technical and clerical support, with a knowledgeable staff, to HR personnel and employees throughout the Government of the Virgin Islands. We are here to serve you Mon- Fri, 8 am - 5 pm. The DOP helpdesk can be contacted by phone at 340-714-5049 or by email at [dophelpdesk@dop.vi.gov](mailto:dophelpdesk@dop.vi.gov).

Web: <https://gennergyps.co.za>